

Letheringham Parish Council

Notice of Meeting Monday 8th July 2024 at 7.00pm in Easton & Letheringham Village Hall

To Members of Letheringham Parish Council:

*You are hereby summoned to attend a meeting of Letheringham Parish Council which will be held on Monday July 8th, 2024 starting at 7 pm in Easton & Letheringham Village Hall.
Mel Thurston, Clerk*

2nd July, 2024

Public Attendance

Members of the public and press are welcome to attend. At item 1, the public will be invited to give their views/question the Parish Council on issues on the agenda, or raise issues for consideration for inclusion at future meetings. This item will be limited to 15 minutes duration with individual contributions limited to three minutes. It will be followed by any County/District Councillors' or Police reports.

Agenda

1. PUBLIC PARTICIPATION. An opportunity for residents to give their views/question the Parish Council on items on this agenda, or raise issues for future consideration at the discretion of the Chairman
2. APOLOGIES FOR ABSENCE
To approve apologies
3. DECLARATION OF INTERESTS
 - a. To declare any pecuniary or non-pecuniary interests in items on the agenda
 - b. Consideration of Dispensation Requests
4. TO APPROVE THE MINUTES OF THE LAST MEETING HELD ON 6th MAY 2024
5. MATTERS ARISING FROM THE MINUTES
Updates on progress on actions agreed at and new matters arising since the last meeting (where item not individually listed as an agenda item below)
6. REPORTS FROM REPRESENTATIVES
 - a. Highways & Rights of Way - including consideration of a response to SCC Highways regarding alternative access to Potsford Farm for horses over neighbouring land to avoid using the B1078
 - b. Website
 - c. SALC
 - d. Community/Neighbourhood Watch
 - e. Planning – consideration of engagement with East Suffolk Planning Alliance
7. TO ADOPT AND APPROVE THE INTERNAL CONTROL STATEMENT
8. DATA PROTECTION
 - a. To consider a data protection risk assessment
 - b. To appoint a data protection officer

9. FINANCIAL REPORT
 - a. Current Financial Statement & Bank Reconciliation to 30th June 2024
 - b. Receipts & Payments Schedule for May & June
 - c. Report from the Internal Auditors' Report 2023-24
 - d. Approval of Outstanding Invoices to pay
 - e. Clerk's hours update
 - f. consideration and approval of expenditure on fingerpost signs

10. PLANNING & LICENSING APPLICATIONS
To receive updates on current applications to include:
 - a. DC/24/1844/VOC The Old Forge, Cooks Hill, Letheringham
 - b. DC/24/1135/FUL - Conversion of a Grade II listed barn into a 6 bedroom dwelling (Dwelling 1). A threshing barn conversion into a 6 bedroom dwelling (Dwelling 2), Abbey Farm, Pit Road, Letheringham
 - c. DC/24/1136/LBC - Listed Building Consent, Conversion of barn to 6 bedroom dwelling, Abbey Farm, Pit Road, Letheringham

11. TRAFFIC ISSUES
To consider designating the single-track roads in Letheringham as Quiet Lanes.

12. DATES FOR FUTURE MEETINGS
9th September, 11th November 2024, 13th January & 10th March 2025

Please note that, although item 1 on the agenda offers members of the public an opportunity to raise issues and question councillors on items on this agenda, there will not be scope for significant discussion at this point. You are encouraged to contact councillors directly in advance if you have issues you wish to discuss, thank you. Or email letheringhamparishcouncil@gmail.com

Website – <https://letheringham.onesuffolk.net/>

Signed: ***Melanie Thurston***
Letheringham Parish Clerk

Date: 3rd July 2024