

Letheringham Parish Council

Notice of Meeting

Monday 11th November 2024 at 7.00pm in Easton & Letheringham Village Hall

To Members of Letheringham Parish Council:

You are hereby summoned to attend a meeting of Letheringham Parish Council which will be held on Monday 11th November 2024, starting at 7 pm in Easton & Letheringham Village Hall.

Melanie Thurston CiLCA – Parish Clerk

Date 5th November 2024

Public Attendance

Members of the public and press are welcome to attend. At item 1, the public will be invited to give their views/question the Parish Council on issues on the agenda, or raise issues for consideration for inclusion at future meetings. This item will be limited to 15 minutes duration with individual contributions limited to three minutes. It will be followed by any County/District Councillors' or Police reports.

Agenda

1. PUBLIC PARTICIPATION. An opportunity for residents to give their views/question the Parish Council on items on this agenda, or raise issues for future consideration at the discretion of the Chairman
2. APOLOGIES FOR ABSENCE
To approve apologies
3. DECLARATION OF INTERESTS
 - a. To declare any pecuniary or non-pecuniary interests in items on the agenda
 - b. Consideration of Dispensation Requests
4. TO APPROVE THE MINUTES OF THE LAST MEETING HELD ON 9th SEPTEMBER 2024
5. MATTERS ARISING FROM THE MINUTES
Updates on progress on actions agreed at and new matters arising since the last meeting (where item not individually listed as an agenda item below)
6. REVIEW AND APPROVAL OF STATUTORY DOCUMENTS
 - a. Retention of Documents Policy (new policy to adopt)
 - b. Standing Orders (adopted November 2023, now due for review)
 - c. Councillor Code of Conduct (adopted November 2023, now due for review)
 - d. Freedom of Information (adopted November 2023, now due for review)
7. REPORTS FROM REPRESENTATIVES
 - a. Highways & Rights of Way
 - b. Website
 - c. SALC
 - d. Community/Neighbourhood Watch

8. FINANCIAL REPORT
 - a. Current Financial Statement & Bank Reconciliation to 31st October 2024
 - b. Receipts & Payments Schedule for September & October
 - c. Approval of Outstanding Invoices to pay
 - e. Clerk's Expenses 1st June to 11th November 2024
 - f. Clerk's Hours & Remuneration
 - g. Draft Precept Budget 1st April 2025 to 31st March 2026
9. PLANNING & LICENSING APPLICATIONS
To receive an update on current applications
10. RIVER DEBEN MONITORING
To receive an update following Dr David Findley's presentation to the September meeting and consider how to progress sampling and testing in Letheringham and further upstream
11. DRAINAGE & FLOODING
To review progress one year on from Storm Babet and consider what further action may be needed now
12. DATES FOR FUTURE MEETINGS
13th January, 10th March, 12th May, 7th July, 8th September, 3rd November 2025

Please note that, although item 1 on the agenda offers members of the public an opportunity to raise issues and question councillors on items on this agenda, there will not be scope for significant discussion at this point. The whole item is limited to fifteen minutes with three minutes per speaker. You are encouraged to contact councillors directly in advance if you have issues you wish to discuss, thank you.
Email - letheringhamparishcouncil@gmail.com

Website – <https://letheringham.onesuffolk.net/>

Signed: ***Melanie Thurston***
Letheringham Parish Clerk

Date: 5th November 2024