

Letheringham Parish Council

Notice of Meeting

Monday 10th February 2025, at 7.00pm in Easton & Letheringham Village Hall

To Members of Letheringham Parish Council:

You are hereby summoned to attend a meeting of Letheringham Parish Council which will be held on Monday 10th February 2025, 7.00pm in Easton & Letheringham Village Hall.

Public Attendance

Members of the public and press are welcome to attend. At item 1, the public will be invited to give their views/question the Parish Council on issues on the agenda, or raise issues for consideration for inclusion at future meetings. This item will be limited to 15 minutes duration with individual contributions limited to three minutes. It will be followed by any County/District Councillors' or Police reports.

Agenda

1. PUBLIC PARTICIPATION. An opportunity for residents to give their views/question the Parish Council on items on this agenda, or raise issues for future consideration at the discretion of the Chairman
2. APOLOGIES FOR ABSENCE
To approve apologies
3. DECLARATION OF INTERESTS
 - a. To declare any pecuniary or non-pecuniary interests in items on the agenda
 - b. Consideration of Dispensation Requests
4. TO APPROVE THE MINUTES OF THE LAST MEETING HELD ON
11th NOVEMBER 2024
5. MATTERS ARISING FROM THE MINUTES
Updates on progress on actions agreed at and new matters arising since the last meeting (where item not individually listed as an agenda item below)
6. REPORTS FROM REPRESENTATIVES
 - a. Highways & Rights of Way
 - b. Website
 - c. SALC
 - d. Community/Neighbourhood Watch
7. INSURANCE RENEWAL
To consider the quote for 2025/26 cover from our current provider via CAS

8. FINANCE
 - a. Current Financial Statement & Bank Reconciliation to 31st January 2025
 - b. Receipts & Payments Schedule for November, December & January
 - c. Approval of Outstanding Invoices to pay to include the Insurance Renewal for March 2025 to March 2026.
 - d. Clerk's Expenses 12th November 2024 to 10th February 2025
 - e. To Approve Heelis & Lodge to carry out the Internal Audit for the financial year April 2024 to March 2025.
 - f. To approve the allocation of the council's reserves

9. PLANNING & LICENSING APPLICATIONS
 - a. To receive an update on application DC/24/4202/FUL Abbey Farm, Pit Road, Letheringham - conversion of 3 no barns to dwellings.
 - b. To consider application DC/24/0820/FUL St Marys Church, Pit Road, Letheringham - Wheelchair accessible W.C within the church yard of Letheringham Church

11. THE ROLE OF CLERK
To consider the future of the role when the current one year contract ends on April 14th 2025

10. DATES OF 2025 SCHEDULED MEETINGS
12th May (Annual Parish Council Meeting), September 8th, December 8th

Please note that, although item 1 on the agenda offers members of the public an opportunity to raise issues and question councillors on items on this agenda, there will not be scope for significant discussion at this point. The whole item is limited to fifteen minutes with three minutes per speaker. You are encouraged to contact councillors directly in advance if you have issues you wish to discuss, thank you.
Email - letheringhamparishcouncil@gmail.com

Website – <https://letheringham.onesuffolk.net/>

Signed: ***Melanie Thurston***
Letheringham Parish Clerk

Date: 4th February 2025