

Letheringham Parish Council

Notice of a

Meeting of Letheringham Parish Council on Monday December 8th 2025 at 7.00pm in Easton & Letheringham Village Hall

Members of Letheringham Parish Council are hereby summoned to attend.

Members of the public and press are welcome to attend. At item 3, the public will be invited to give their views/question the Parish Council on issues on the agenda or raise issues for consideration at future meetings. The item is limited to 15 minutes' duration, unless agreed otherwise by the council.

Agenda

1. APOLOGIES AND APPROVAL OF ABSENCES
2. DECLARATIONS OF INTEREST
 - a. To receive declarations of Interests in items on the agenda
 - b. To consider Dispensation Requests
3. PUBLIC PARTICIPATION
An opportunity for residents to give their views/question the Parish Council on items on this agenda, or raise issues for future consideration at the discretion of the Chairman
4. MINUTES
To consider for approval the minutes of the Extraordinary Meeting held on October 9th 2025
5. MATTERS ARISING FROM THE MINUTES
Updates on progress on actions agreed at and new matters arising since the last meeting (where the item not individually listed as an agenda item below)
6. VACANCY
 - a. To note the resignation of Councillor Malcolm Ross
 - b. To consider recruitment and training of a replacement
 - c. To re-allocate responsibility for the Asset Register
7. REPORTS FROM REPRESENTATIVES
 - a. Highways & Rights of Way
 - b. Website
 - c. SALC
 - d. Community/Neighbourhood Watch
8. REVIEW AND APPROVAL OF STATUTORY DOCUMENTS
 - a. Retention of Documents Policy (adopted November 2024, now due for review)
 - b. Councillor Code of Conduct (adopted November 2023, now due for review)
 - d. Freedom of Information (adopted November 2023, now due for review)

9. FINANCIAL REPORT
 - a. To receive the Financial Statement & Bank Reconciliation at 1st December 2025
 - b. To note the Receipts & Payments Schedule for September 1st to December 1st 2025
 - c. To approve payments made September 1st to December 1st 2025
 - d. To note bank statements and balances at December 1st 2025:
 Community Account: £336.10 Deposit Account: £9,373.17
 - e. To agree a transfer from deposit to community account to fund expenditure

10. BUDGET 2026/27 & PRECEPT REQUEST
 - a. To consider and agree the budget for April 1st 2026-31st March 2027
 - b. To set the precept for 2026/27

11. PLANNING & LICENSING APPLICATIONS

To receive an update on current applications on which the Council has been consulted and consider any responses or further actions:

DC/25/4249/FUL: Single storey rear & side extensions The Lodge Old Park Farm, Letheringham

DC/25/3884/VOC: Variation of conditions on DC/25/1540/FUL for demolition and construction of four new dwellings at Abbey Farm, Letheringham

DC/25/2733/FUL: Solar farm (49.9MW) & BESS (50 MW) Letheringham & Easton

DC/25/2977/FUL: Solar Array (20 MW) Glevering Park Hacheston

AP/25/0031/REFUSE: Appeal against refusal of consent for DC/25/1051/VOC (Variation of condition 2 on consent DC/20/3495/FUL for cart lodge and store) Pike Cottage, Letheringham

12. QUIET LANES

To receive an update and consider how to proceed.

13. DATES OF SCHEDULED MEETINGS IN 2026

23rd February, 18th May (Annual Meeting), 7th September, 7th December.

Please note that, although item 3 on the agenda offers members of the public an opportunity to raise issues and question councillors on items on this agenda, there will not be scope for significant discussion at this point. The whole item is limited to fifteen minutes with three minutes per speaker. You are encouraged to contact councillors directly in advance if you have issues you wish to discuss, thank you.

Trevor Gill

3rd December 2025

Signed:
 Letheringham Parish Clerk

Date:

clerk@letheringhamparishcouncil.gov.uk

<https://letheringhamparishcouncil.gov.uk>