

Letheringham Parish Council

Notice of a Meeting of Letheringham Parish Council on Monday February 23rd 2026 at **7.15pm** in Easton & Letheringham Village Hall

Please note 7.15 start time to accommodate the previous user of the hall

Members of Letheringham Parish Council are hereby summoned to attend.

Members of the public and press are welcome to attend. At item 3, the public will be invited to give their views/question the Parish Council on issues on the agenda, or raise issues for consideration at future meetings. The item is limited to 15 minutes' duration, unless agreed otherwise by the council.

Agenda

1. APOLOGIES AND APPROVAL OF ABSENCES
2. DECLARATIONS OF INTEREST
 - a. To receive declarations of Interests in items on the agenda
 - b. To consider Dispensation Requests
3. PUBLIC PARTICIPATION
An opportunity for those attending to give their views/question the Parish Council on items on this agenda, or raise issues for future consideration at the discretion of the Chairman
4. MINUTES
To consider for approval the minutes of the Parish Council Meeting held on December 8th 2025
5. MATTERS ARISING FROM THE MINUTES
Updates on progress on actions agreed at and new matters arising since the last meeting (where the item is not individually listed as an agenda item below)
6. CO-OPTION
 - a. To consider applications for the vacancy on the Council
 - b. To co-opt a new councillor
 - c. To sign the Declaration of Acceptance of Office form
7. REPORTS FROM REPRESENTATIVES
 - a. Highways & Rights of Way
 - b. Website
 - c. SALC
 - d. Community/Neighbourhood Watch

8. FINANCIAL REPORT
 - a. To receive the Financial Statement & Bank Reconciliation at February 1st 2026
 - b. To note the Receipts & Payments Schedule for December 1st 2025 to February 1st 2026
 - c. To approve payments made December 1st 2025 to February 1st 2026
 - d. To note bank statements and balances at February 1st 2025:
Community Account: £1,336.10 Deposit Account: £8,399.53
 - e. To approve the allocation of the council's reserves

9. APPOINTMENT OF INTERNAL AUDITOR
To consider the appointment of SALC as internal auditor for the year April 1st 2025-March 31st 2026 at a cost of £128.00.

10. RENEWAL OF INSURANCE FOR 2026/27
To consider the quote from the current provider CAS Insurance Ltd as agent for Ansvar Insurance Ltd for £227.06 for the annual renewal on 07/03/2026 and agree action.

11. IT POLICY
 - a. To approve an IT Policy based on the NALC template of November 2025
 - b. To consider individual @letheringhamparishcouncil.gov.uk email address for each councillor at an annual cost of £24 each.

12. PLANNING & LICENSING APPLICATIONS
To receive an update on current applications on which the Council has been consulted and consider any responses or further actions:
DC/25/4249/FUL: Single storey rear & side extensions The Lodge Old Park Farm, Letheringham
DC/25/3884/VOC: Variation of conditions on DC/25/1540/FUL for demolition and construction of four new dwellings at Abbey Farm, Letheringham
DC/25/2733/FUL: Solar Farm (49.9MW) & BESS (50 MW) Letheringham & Easton
DC/25/2977/FUL: Solar Array (20 MW) Glevering Park Hacheston

13. SECTION 19 REPORT FOR LETHERINGHAM
 - a. To consider the content of the report published 19/12/2025 and implications for Letheringham
 - b. To consider a response to the report

14. ASSET REGISTER
 - a. To consider a request from a resident regarding alternative storage of the Darcy boom
 - b. To consider transfer of ownership of the Darcy boom.

15. HIGHWAYS ISSUES
 - a. To receive an update on Quiet Lanes
 - b. To consider a request from a resident for a 20 mph speed limit in Letheringham
 - c. To review recent gulley jetting

16. DATES OF SCHEDULED MEETINGS IN 2026

18th May (Annual Meeting), 7th September, 7th December.

Please note that, although item 3 on the agenda offers members of the public an opportunity to raise issues and question councillors on items on this agenda, there will not be scope for significant discussion at this point. The whole item is limited to fifteen minutes with three minutes per speaker. You are encouraged to contact councillors directly in advance if you have issues you wish to discuss, thank you.

Trevor Gill

18th February 2026

Signed:

.....
Letheringham Parish Clerk

Date:

.....

clerk@letheringhamparishcouncil.gov.uk

<https://letheringhamparishcouncil.gov.uk>